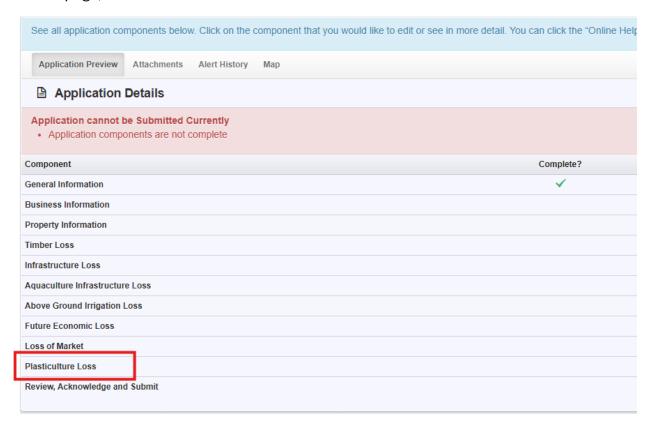


Instructions for completing the Plasticulture Form

This guide helps you complete the Plasticulture Loss form by providing step-by-step instructions on the information required and how to enter it in the system. After completing Registration and selecting a Funding Opportunity, start a new application and enter general information. You will then be taken to the Application Details page. From the Application Details page, click on **Plasticulture Loss** from the list of forms.

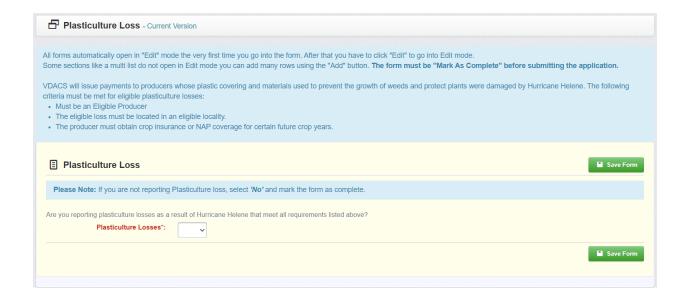




Step 1 - Indicate Plasticulture Loss

On the Plasticulture Loss form,

- Select **Yes** if you had plasticulture damage due to the storm.
- If No, click Save Form and Mark as Complete. No further action is required for this form.

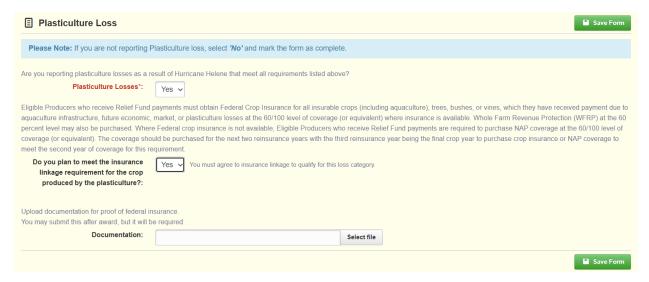




Step 2 – Insurance Requirement

- If you select **Yes** for losses, you will be asked if you plan to meet the **insurance linkage requirement** (**See grant guidance below**) for the crop produced by the plasticulture. (This is required by USDA.)
- Select **Yes** and, if available now, upload documentation for proof of federal insurance.
- This document is **not required at this stage** but will be required later.

Click **Save Form** after answering.



Grant Guidance:

Eligible Producers who receive Relief Fund payments must obtain Federal Crop Insurance for all insurable crops (including aquaculture), trees, bushes, or vines, which they have received payment due to aquaculture infrastructure, future economic, market, or plasticulture losses at the 60/100 level of coverage (or equivalent) where insurance is available. Whole Farm Revenue Protection (WFRP) at the 60 percent level may also be purchased. Where Federal crop insurance is not available, Eligible Producers who receive Relief Fund payments are required to purchase NAP coverage at the 60/100 level of coverage (or equivalent). The coverage should be purchased for the next two reinsurance years with the third reinsurance year being the final crop year to purchase crop insurance or NAP coverage to meet the second year of coverage for this requirement.



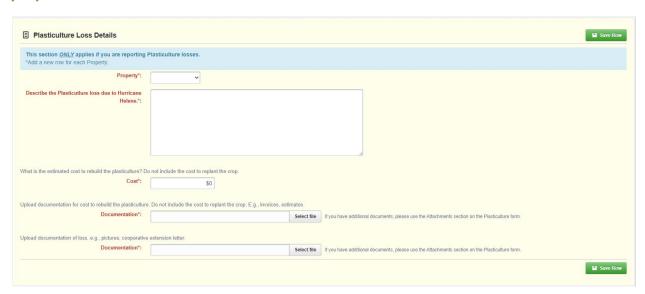
Step 3 - Enter Loss Details

• If Yes was selected for losses, click Add Entry to begin entering loss details.



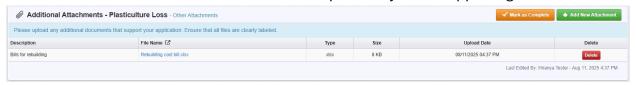
- Select the property where the loss occurred.
- Describe the Plasticulture loss due to Hurricane Helene.
- Enter the estimated cost to rebuild the plasticulture (do not include the cost to replant crops).
- Upload cost documentation (e.g., invoices, estimates).
- Upload loss documentation (e.g., pictures, cooperative extension letter).
- Click Save Form after entering the details.

A separate row must be completed for each property, if the applicant has multiple properties.



Step 4 - Additional Attachments (if any)

• Use the **Additional Attachments** section to upload any other supporting files.





Step 5 – Finalize the Form

• Once all entries are complete and documents are uploaded, click Mark as Complete.